



KAPITUS

# 2019 | Small Business Loan Application Checklist

Building and running a small business is hard. It takes conviction, leadership, sound management and, every so often, a much-needed injection of financing. However, applying for and acquiring small business loans and alternate financing can often be daunting – even if you've done it before. And traditional lenders do not make that experience easy.

The good news is that getting financing doesn't have to be this hard. We help thousands of small businesses everyday and want to share the secrets of getting good financing options quickly. So, we have compiled a simple checklist of actions you can take to make the process **fast, simple and easy**.

## ✓ 1. Run a quick cash flow analysis



Having at least 3 to 6 months of **positive cash flow** can help you get approved faster and get the best financing terms.



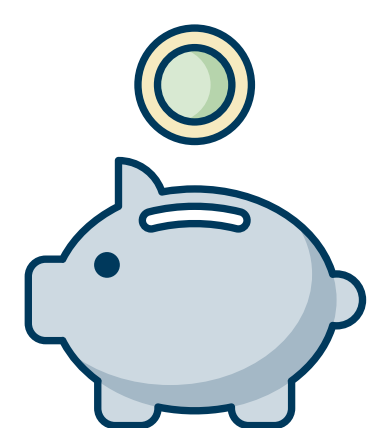
[Click here](#) to learn more about ways to improve company cash flow.

## ✓ 2. Collect at least 3 months of bank statements



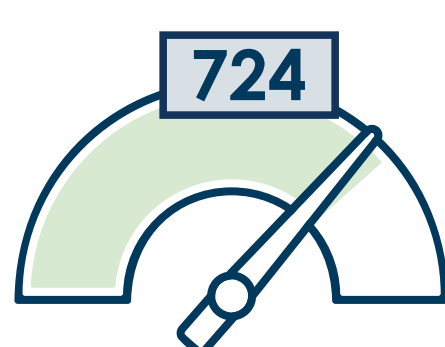
Generally you want to maintain a **positive daily balance** and your positive cash flow should reflect itself on your bank statements.

## ✓ 3. Identify any unusual large deposits



If your business has **large swings in deposits and credits** in the business account, you can expedite your loan process and get very good loan terms by providing a copy of your account receivables and future contracts.

## ✓ 4. Get a copy of your free credit report



A strong personal credit goes a long way to assure any lender about the **fiscal responsibility** of the person running the business.



You can get a free copy of your credit report from [annualcreditreport.com](http://annualcreditreport.com).

## ✓ 5. Limit the number of lenders you borrow from



Too many lenders taking money from the business cash flow puts strain on the business. You may want to wait to **finish your current loan obligations** before going back to the market to raise more capital.

## ✓ 6. Resolve any open tax liens



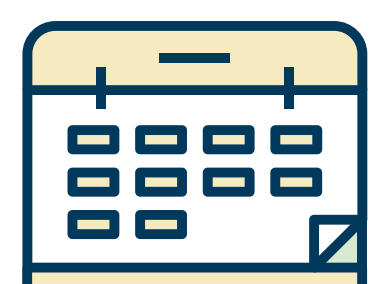
Try to get a **payment plan** on any open tax lien. A payment plan on a tax lien is far better than an open unresolved tax lien.

## ✓ 7. Get three business references



Trade references help to establish **authenticity and credibility of your business**. If you rent commercial space for your business, make sure that the landlord is one of the references you would provide.

## ✓ 8. Get a copy of the last year's tax statements



Businesses contemplating **borrowing sums over \$150,000** should get a copy of their last year tax statement and business financial statements.



A glossary of financial terms related to small business financing can be found [here](#).



For more small business resources, visit our Blog [kapitus.com/blog](http://kapitus.com/blog)

If you have questions about this process or want to speak with an expert as you contemplate financing for your business, contact one of our financing experts for free by either calling 1-800-780-7133 or by emailing us at [info@kapitus.com](mailto:info@kapitus.com).